

Dolores Public Library

Public Hearing December 2024 Minutes

Date: December 10, 2024

Time: 6:00pm

Place: Dolores Public Library Community Room

Call to Order

- President Sandy Jumper called the Public Hearing to order at 6:00pm.
- Board Members Present: Correen Becher, Jeanna Becker, Gina Hernandez, Hassan Hourmanesh, Beth Mitchell, and Tamara Woodbury.
- Board Members Absent: None
- Director: Sean Gantt
- Guests: Peggy Buckholts and Cheyenne Baber (Staff Member)

Agenda

- No changes were made to the agenda as presented.

Present Proposed 2025 Budget

- Sean presented the proposed 2025 budget with expected revenues and expenditures.

Public Comment

- None

Discussion Items

- Peggy asked to look over the budget but made no comments or had any questions. Hassan asked a couple clarifying questions. The Board has had discussions during the previous two meetings regarding payroll, projected expenses and revenue. Sean commented that the budget shows a deficit, but he felt it was unlikely the Library would spend as much as budgeted.

Adjourn

- Sandy adjourned the Public Hearing at 6:10 pm

Dolores Library District Board Meeting Minutes

Date: December 10, 2024

Time: 6:00pm

Location: Dolores Public Library Community Room

Call to Order

- President Sandy Jumper called the meeting to order at 6:10pm

Board Members Present

- Correen Becher, Jeanne Becker, Gina Hernandez, Hassan Hourmanesh, Beth Mitchell, and Tamara Woodbury

Board Members Absent

- None

Director

- Sean Gantt

Guests

- Peggy Buckholts and Cheyenne Baber (Staff Member)

Agenda and Minutes

- Sandy asked if there were any corrections or changes to either the agenda or the minutes. Since there were none, Jeanne made a motion to approve the agenda and November minutes as presented. Gina seconded the motion, which carried upon a vote.

Correspondence and Communications

- Sean presented a letter from the Montezuma County Assessor which included the final Certification of Valuation for the Dolores Library District.

Public Comment

- None

Financials

- Expenditures: There were no questions regarding the expenses paid, though Correen asked what Tumblebooks is. Sean explained it is an online program for children, which is fairly popular.
- P&L: Other than comments about how much more revenue has been received than expected, there were no concerns or questions.
- Balance Sheet: No concerns or questions were presented.
- Upon Sandy's request, Tamara made a motion to approve the November payroll, bills, and financial reports. Beth seconded the motion, which carried upon a vote.

Reports

Learning Moments

- None, though Tamara said she would report on her legislative review at the next meeting.

Director's Report

- Sean reported the Library has been awarded a \$10,000 donation from the Ballantine Family Foundation to help support Fun Fridays and early literacy programming. He said he would put it into the Library's foundation fund through Onward. Jeanne asked if the Ballantine Foundation would expect their funds to go into youth programming to fund those programs. Sean said he felt their expectation was pretty minimal. Hassan requested the Onward statements be reported to the Board quarterly. Sean passed out information about research he has done regarding the Library's mill levy history. According to his research, for many years the Library has not been requesting the full amount of revenue as the mill levy votes awarded.. He calculates the Library should set the mill levy for 2024 at 4.75 mills. After the Board reviewed his research and a long discussion, the Board agreed with his conclusion.

Finance Committee

- Did not meet

Strategic Plan Update

- None

New Business

Adopt Final 2025 Budget

- The Board has reviewed and discussed the budget for the past two months. The adoption will be approved in the Resolution to Adopt Budget.

Resolution 2025-06, Resolution to Adopt Budget

- Upon Sandy's request, Tamara made a motion to adopt the final 2025 budget dated December 10, 2024, Resolution to Adopt Budget. Jeanna seconded the motion, which carried upon a vote.

Resolution 2024-07, Resolution to Adopt Mill Levies

- A lengthy discussion regarding this resolution occurred earlier in the meeting. Upon Sandy's request, Gina made a motion to set the mill levy at 4.75 mills; Resolution to Set Mill levies.

Resolution 2024-08, Resolution to Appropriate Sums or Money

- Upon Sandy's request, Jeanne made a motion to approve Resolution 2024-08, Resolution to Appropriate Sums of Money. Gina seconded the motion, which carried the vote. Sean presented the new "Dolores Library District Request for Reconsideration" form as discussed at the November meeting. This form will be part of the appeal process in the Collection Policy and the Display Policy.

Amend Collection Policy

- Sean presented an updated Collection Policy to include new Colorado Library Law requirements, as well as the District's new appeal process. Beth made a motion to amend the Collection Policy as presented to comply with Colorado Library Law C.R.S. 24-90-122 and to include the new appeal process. Tamara seconded the motion, which carried the vote.

Amend Display Policy

- Sean presented an updated Display Policy with updated language to include the new appeal process. Gina made the motion to amend the Display Policy as presented. Tamara seconded the motion, which carried the vote.

Approve Social Media Policy

- Sean presented the approved Social Media Policy, which had been discussed in previous meetings. Hassan made a motion to approve the Social Media Policy as presented. Tamara seconded the motion, which carried the vote.

Review/Approve 2025 Holiday Closure Schedule

- Sean presented a schedule of proposed topics for 2025 meetings. Correen asked why there was no column for reviewing policies. Sean said policies are typically addressed as needed. Sean said he would fix the year 2024 to 2025 on the Agenda schedule. Jeanne made a motion to approve the Meeting and Agenda Schedule as presented. Beth seconded. The motion carried upon a vote.

Review Board Self Evaluation Results

- Sandy presented the compilation of the Board's self-evaluation. Areas of strength include understanding the Library's programs and the Library's mission. Weak areas include recruiting future leaders, connecting with the community, and attending Library events. Sandy suggested using a 3-point rating scale next year rather than the 5-point scale. The Board should study the comments carefully and identify some areas that need improvement.

Board Officer Nominations

- After discussion, the nominations for Officers for 2025 are: President–Sandy Jumper, Vice-President–Hassan Hourmanesh, Secretary–Correen Becher.

Adjourn

- With no further business before the Board, Sandy adjourned the meeting at 7:51pm

Proposed Topics for Next Meeting

- January 14, 2025 at 6:00pm
- Annual Meeting – Elect Officers
- Review Audit Exemption Process